

No.

### NOTE VERBALE

The Embassy of \_\_\_\_\_ presents its compliments to the Ministry of Foreign Affairs and Trade of Hungary and has the honour to inform the Ministry that Mr./Ms. \_\_\_\_\_ and his/her family members \_\_\_\_\_, \_\_\_\_\_, have arrived in Hungary.

Mr./Ms. \_\_\_\_\_ is a member of the Diplomatic / Administrative and Technical Staff of the Embassy, he/she works as a \_\_\_\_\_ at the Embassy. He/she follows Mr./Ms. \_\_\_\_\_ in this position and starts his / her tour of duty on \_\_\_\_ \_\_\_\_ 20\_\_.

The Embassy of \_\_\_\_\_ takes this opportunity to renew to the Ministry of Foreign Affairs and Trade of Hungary the assurance of its highest consideration.

Appendix: \_\_ pcs. Application form  
\_\_ pcs. Photo  
\_\_ pcs. Copy of Passport  
\_\_ pcs. Original Passport